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The Fairfield Area School Board met on Monday evening, May 19, 2014 at 7:00 p.m. in the District board room with these members in attendance: Mr. Mark Greathouse, presiding; Mrs. Pamela Mikesell, Mrs. Agatha Foscato, Mr. Bruce Lefeber, Mr. Brad Rigler, Mr. Mickey Barlow, Mr. Chuck Hatter, Mrs. Marcy Van Metre and Mr. Lonny Whitcomb, Jr. Also present were Mr. William Chain, Superintendent; Ms. Karen Kugler, Director of Curriculum and Special Programs; Ms. Barbara Richwine, ES Principal; Ms. Patricia Weber, MS Principal; Ms. Caroline Dean, Business Manager and Board Recording Secretary; Ms. Bronte Fennimore and Mr. Austin Ford, Student Representatives; and Ms. Brooke Say, Solicitor. There was an Executive Session prior to the meeting to discuss personnel and legal matters.

**Minutes Approved**

The Board unanimously approved the minutes of the April 14, 2014 meeting on a motion made by Mrs. Mikesell and seconded by Mr. Hatter.

**Presentations**

 Mr. Scott Roan spoke to the Board about his experimental work at the National Cancer Institute in Frederick. He was chosen from an elite group of students to work on a project that involved tracking tumor development using mice. The experiment found differing growth behaviors for multiple reasons relating to genes. He will also be participating in projects over the summer.

 Ms. Cathy Mentzer introduced her students who participated in the Stem Solutions Fair. They took 3rd place in the Blue Man event with a robotics project. The students described the effort and challenges they encountered. They expressed a need for more funding and requested the introduction of an Engineering Club. They valued the real world experience and are concerned that the U.S. does not even rank among the top twenty countries in Science. The Middle School Science Team created a House Design/Scale Architectural project. The students utilized a CAD program and learned problem solving skills and how to deal with problems and issues that seem insurmountable. Another project dealt with a sample real world problem of building a bridge. The students identified the environmental factors and design requirements and were able to present their plan to professionals gaining

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 experience and learning what job opportunities exist and what curriculum needs to be put in place to advance their opportunities.

Ms. Ms. Kathy Serfass introduced students participating in the Envirothon. Our (3) teams of (5) students each finished in 1st, 2nd, and 3rd place. The students spoke about the project involving soils, aquatics, forestry, and wildlife. Our (5) HS teams, led by Mr. Baugh did very well also.

**Student Representative Reports**

 Ms. Fenimore spoke about our spring sports program and congratulated our (2) state track qualifiers. She said Teacher Appreciation Week went well with students having a coffee bar, sponsoring a lunch, and writing notes of appreciation to teachers delivered by our mascot. The prom, sponsored by our Junior Class, was held at Boulder Ridge and was quite successful. Ms. Fenimore thanked the Board and Administration for all of her opportunities and experiences as a student at Fairfield since this was her last meeting as a student representative.

**Public Comment**

 Ms. Lisa Sturges began by thanking the Board and Administrators for all of their efforts. She questioned why, in light of the recent Finance Committee meeting outcome requesting (2) budget proposals be presented, that only (1) proposal is on the agenda. She feels the process is not transparent and wonders what changed behind the scenes. Another concern is the discussion of Block Scheduling that has not been disseminated to teachers or students. Ms. Sturges questioned the Board’s actions in light of not voting for the PSBA Code of Conduct.

 Mr. Richard Mathews spoke against the Recreation Commission and explained surveys have proved that 83% of the people responding are opposed. He recommended an organizational effectiveness study to cut out inefficiencies at the District and reduce spending.

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 Ms. Robyn Koons questioned how the Board can approve a 0% increase in the budget. She also asked if there are students and teachers on the committee discussing changes in Block Scheduling. She asked who on the committee has an Education degree and is dismayed by the behavior of the Board at meetings. She suggested the Board read School Policy 1260.0 and hoped they could work as a team. She also requested they read policies 1370.5c and 1375e.

 Ms. Melissa Swift, Elementary Art teacher, spoke about the Recycling Art contest held by the Adams County Art Council. She introduced the names of the students and explained we took all of the awards. In addition, out of 4000 submissions, we had a 1st grader who was a runner-up winner in a national contest.

 Ms. Heather Roberts questioned why individuals were stopped from speaking and found Mr. Rigler’s conduct offensive and dismissive. She asked that the Board create and approve a budget that “fits kids, not fit kids to the budget.” She also recalled (2) budgets were to be presented and was concerned only (1) was on the agenda.

 Mr. and Mrs. Stanley spoke to the Board about school taxes being very high. He explained the reassessment process and Alabama tax rates. He wants to bring back Science Fairs and would be happy to come in and give a presentation on NASA.

 Ms. Marcia Roan addressed the Board to thank our Science teachers and express concern for changes to Block Scheduling. She asked the Board to please do a lot of homework on this subject and, from her experience, you cannot teach a good class in (30) minutes. She also spoke to the Board about not making the Athletic Director position part-time without speaking to the coaches and understanding the whole picture. She expressed concern as Hanover tried this and it failed miserably.

 Mr. Roan spoke about the opportunities his son has had at Fairfield and how this “turns on a light for these kids.” He feels our teachers are truly doing something right for our students.

 Ms. Margaret Finafrock was very concerned about our lunch program and a potential .50 cent increase. She questioned the big jump and expressed concern about the short staffing in Food Service.

 Ms. Brenda Newman, Elementary Teacher, is retiring after 36 years of service. She did express some concerns about class size and said the District is what sold the

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 housing market in the past. Ms. Newman was upset that a Board member requested she give back her raise when she only received 1% and gave it back in healthcare costs. She will miss her school family greatly.

 Ms. Becky Bequette passed out information regarding County tax rates and outlined that our school district has the lowest tax rate. She also questioned not advertising for replacements and cutting programs for the “cost of a movie night.” We need a balance of the needs of the students and taxpayers.

 Ms. Camery Brown, student, talked about Block Scheduling and the needs of the students. She feels the extra time in the classroom allows students to have a better understanding of the subject. She hopes the Board really examines this before making any decisions.

**Consent Agenda:**

On a motion made by Mr. Whitcomb and seconded by Mrs. Mikesell the Consent Agenda was approved with the exception of Items E, O, P, Q, T, V, AA, BB, CC, and EE, which were pulled on various requests for further discussion and review. A roll call vote was taken with Mr. Mark Greathouse, Mrs. Pamela Mikesell, Mrs. Agatha Foscato, Mr. Bruce Lefeber, Mr. Brad Rigler, Mr. Mickey Barlow, Mr. Chuck Hatter, Mrs. Marcy Van Metre and Mr. Lonny Whitcomb, Jr. casting assenting votes. The items approved are as follows:

**Administrative**

 **Actions** A. Approved Mr. Andrew Hanks and the AMVETS baseball team (15/16 year olds) to use the high school baseball field on Sunday, May 25, 2014 for rec league baseball games.

B. Approved Ms. Kim Shaffer and the Fairfield Youth Football to use the Stadium Sunday, October 26, 2014 and Sunday, November 2, 2014 as rain dates only for their Smurf Jamboree and Pre-playoffs.

**Budget** C. Approved the general fund bill list in the amount of $420,554.45.

 D. Approved the food service fund bill list in the amount of $38,495.92.

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 F. Approved Smith Elliott Kearns & Company, LLC as the school district local auditor to complete audits for fiscal years 2013-2014 and 2014-2015.  Total cost for 2013-2014 is $15,100 and 2014-2015 is $15,600 for a total two year contract of $30,700.   We paid our previous auditor $23,605 for the 2012-2013 fiscal audit.

 Background: Our Request for Proposal was answered by five auditing firms including our current auditor and Smith Elliott not only provided the lowest cost but brings a wealth of school district experience currently performing the audits of 14 school districts.  A fresh perspective and in-depth knowledge of other districts will be immeasurably helpful to us.

G. Approved raising the hourly support staff insurance contribution for the 2014-2015 fiscal year to 7% of the premium with a .5% reduction for participation in the Wellness Program, if applicable, and a spousal surcharge of $25 per pay effective July 1, 2014.  The spousal coverage buy-out for 2014-2015 is $2,250.

H. Approved raising the salaried support staff insurance contribution for the 2014-2015 fiscal year to 8% of the premium with a .5% reduction for participation in the Wellness Program, if applicable, and a spousal surcharge of $45 per pay effective July 1, 2014.  The spousal coverage buy-out for 2014-2015 is $2,250.

I. Approved raising the Superintendent's insurance contribution for the 2014-2015 fiscal year to 12% of the premium with a .5% reduction for participation in the Wellness Program, if applicable, and a spousal surcharge of $70 per pay effective July 1, 2014.  The spousal coverage buy-out for 2014-2015 is $2,250.

J. Approved the hourly support staff salary increase for the 2014-2015 fiscal year at a rate of 2.3% effective July 1, 2014.

K. Approved the salaried support staff increase for the 2014-2015 fiscal year at a rate of 2.3% effective July 1, 2014.

L. Approved ACNB (Adams County) and PSDLAF/PNC (Pennsylvania School District Liquid Asset Fund) as the depositories for school funds for the 2014-2015 fiscal year.

M.  Approved J.P. Harris as the delinquent occupation tax and insufficiently funded check collector for the 2014-2015 fiscal year.

N.  Exonerated the local tax collectors from further collection of the 2013-2014 taxes subject to verification by the Business Office.

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Background:  Verification by the Business Office is complete and all delinquent accounts have been turned over to the delinquent tax collector at

the County level.  Exoneration of the tax collector does not exempt the individual from the responsibility of paying the tax but shifts responsibility to the County and allows the tax collector to receive the new tax duplicate.

 R. Approved American Insurance Company administrated by Christian Baker Company as the provider of the Sports/Student Accident Insurance for the 2014-2015 fiscal year.

 Background:  The American Insurance Company has provided this service to the district for many years and the cost of $7,400 represents no change from the current year.  Student accident insurance is available for purchase by parents or guardians.

# Personnel S. Accepted the resignation for retirement from Mrs. Brenda Newman, elementary teacher, effective August 15, 2014. Mrs. Newman has served the District for 36 years.

 U. Accepted the resignation of Ms. Stacey Shriner, part-time high school IDEA aide, effective April 14, 2014.

 W. Granted permission for the administration to advertise and recommend for hire a Full-time Secondary Math/Science Teacher for the 2014-2015 school year.

 X. Granted permission for the administration to advertise and recommend for hire a Head Fall Varsity Cheerleading Coach and Head Varsity Boys’ Soccer coach for the 2014-2015 school year.

 Y. Approved the addition of Ms. Kelsey Kuykendall, Elementary, to the professional substitute list K-12.

Z. Adopted Board review and Board approval required for all adjustments to the monthly balance sheets and/or moving funds between accounts.

DD. Accepted the SDIC (School District Insurance Consortium) representative’s offer to provide FREE training to FASD’s Safety Committee members and provide assistance to re-apply for state certification effect immediately.

FF. Granted permission for the Education Committee to recommend tougher enforcement of physical and cyber bullying in FASD including harsher penalties for bullies.

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Mr. Hatter made a motion to table Item E until a pricing comparison could be done with other legal firms. His motion was seconded by Mrs. Foscato. A roll call vote was taken with Mrs. Mikesell, Mr. Greathouse, Mr. Whitcomb, Mr. Lefeber, and Mrs. Van Metre casting dissenting votes. Mr. Hatter, Mr. Rigler, Mrs. Foscato, and Mr. Barlow cast assenting votes. The motion failed.

Mrs. Mikesell moved to approve Item E as presented with Mr. Whitcomb making a second. A roll call vote was taken with Mrs. Mikesell, Mr. Greathouse, Mr. Whitcomb, Mr. Lefeber, Mrs. Van Metre, Mrs. Foscato, Mr. Rigler, and Mr. Barlow casting assenting votes. Mr. Hatter cast a dissenting vote.

E. Approved Stock and Leader, LLP, as the District's solicitor for the 2014-2015 fiscal year at the hourly rate of $170 for partners, a $5 dollar increase over the current year, and $150 for associates, which represents no change.

After some discussion wherein Mrs. Mikesell expressed concerns and difficulties in getting substitutes and being competitive with other districts currently paying $90 per day and Mr. Chain explained the last increase was in 2005-2006, on a motion by Mr. Hatter and seconded by Mr. Rigler, Item O was approved as presented. A roll call vote was taken with Mr. Hatter, Mr. Rigler, Mrs. Foscato, Mr. Lefeber, and Mr. Barlow casting assenting votes. Mrs. Mikesell, Mr. Greathouse, Mr. Whitcomb, and Mrs. Van Metre cast dissenting votes.

 O. Approved the professional substitute rate for the 2014-2015 school year at the daily rate of $87. (that’s 85 x 2.3% = 86.955 rounded to 87).

 Background: This is a $2 increase and follows the FASD Union increase.

 On a motion made by Mr. Barlow and seconded by Mr. Lefeber Item P was approved as presented. A roll call vote was taken with Mr. Mark Greathouse, Mrs. Pamela Mikesell, Mrs. Agatha Foscato, Mr. Bruce Lefeber, Mr. Brad Rigler, Mr. Mickey Barlow, Mr. Chuck Hatter, Mrs. Marcy Van Metre and Mr. Lonny Whitcomb, Jr. casting assenting votes.

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P. Approved that the transaction fee, charged by the bank when utilizing the Lunchtime Online Access and Payment System, be charged to the user and therefore no longer paid by the District.

Background:  Fairfield School District provides on an online payment system for individuals to use to place money in a student's lunch account and view what students are eating.  To date, the transaction fees have been paid by the district and total approximately $7,400 per year.  This fee of $1.00 per transaction plus 2.3% of the payment amount will now be paid by the user.

There was much discussion surrounding the Food Service debt to the General Fund and the need to become profitable. Mrs. Foscato did not feel the taxpayers should be burdened with feeding the students and explained that food costs will continue to soar. Mr. Chain expressed concerns that the increase presented will not net the projected savings due to students potentially not utilizing the cafeteria. Administration explained the cost savings measures to date such as increased utilization of bid opportunities and attritional staffing eliminations. On a motion made by Mrs. Foscato and seconded by Mr. Hatter, Item Q was approved as presented. A roll call vote was taken with Mrs. Mikesell, Mr. Greathouse, Mr. Whitcomb, and Mrs. Van Metre casting dissenting votes. Mr. Hatter, Mr. Lefeber, Mr. Rigler, Mrs. Foscato, and Mr. Barlow cast assenting votes.

Q. Approved a .50 cent increase in both elementary and secondary lunch prices effective August 20, 2014.

Background: Based on current meal counts, this represents a potential increase in revenue of $36,645.  Meal prices were last increased in the 2012-2013 fiscal year.

Mr. Lefeber recommended Item T become an attritional opportunity and Mr. Chain explained, in detail, the attritional savings to date. We have reduced the Elementary program to three classes per grade level. Mr. Lefeber requested teacher schedules and Mr. Whitcomb expressed concerns that the class sizes were becoming unacceptable. Mrs. Mikesell moved to grant permission as presented and Mr. Whitcomb provided the second. A roll call vote was taken with Mr. Hatter, Mr. Rigler, Mrs. Foscato, Mr. Lefeber, and Mr. Barlow casting dissenting votes. Mrs. Mikesell, Mr. Greathouse, Mr. Whitcomb, and Mrs. Van Metre cast assenting votes. The motion failed.

T. Did not grant permission for the administration to advertise and recommend for hire an elementary teacher for the 2014-2015 school year.

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 After a brief discussion explaining the Individuals with Disabilities Education Act Item V was approved. A roll call vote was taken with Mr. Mark Greathouse, Mrs. Pamela Mikesell, Mrs. Agatha Foscato, Mr. Bruce Lefeber, Mr. Brad Rigler, Mr. Mickey Barlow, Mr. Chuck Hatter, Mrs. Marcy Van Metre and Mr. Lonny Whitcomb, Jr. casting assenting votes.

 V. Granted permission for the administration to advertise and recommend for hire a part-time high school IDEA aide for the 2014-2015 school year.

 Mrs. Mikesell expressed concerns that she cannot accept Item AA as written. Mr. Lefeber reiterated the concerns of the public who have already spoken at meetings. Mr. Rigler moved to approve as written and Mr. Hatter provided the second. A roll call vote was taken with Mrs. Mikesell, Mr. Whitcomb, and Mrs. Van Metre casting dissenting votes and Mr. Hatter, Mr. Rigler, Mr. Greathouse, Mrs. Foscato, Mr. Lefeber, and Mr. Barlow casting assenting votes.

AA. Approved withdrawal from any and all association with boroughs and townships regarding Park and Recreation activities. Further; no future involvement be undertaken between boroughs/townships and FASD, regarding Park and Recreation activities. The Grant associated with this project will be returned to the appropriate borough/township with all funding as received, per FASD ethics.

A motion was made by Mr. Rigler to amend Item BB to return the Athletic Director’s position to part-time. This motion was seconded by Mr. Barlow.

The public was allowed to respond to the amendment. Mr. Robinson spoke as an official who was very concerned about changing the position. Mrs. Zimmerman, MS Secretary explained that due to downsizing, secretaries are stretched very thin and cannot take on any more duties. Mr. Roan spoke about a secretary not being able to make the necessary decisions about athletic issues and expressed his feelings that our program will become dysfunctional without the access provided by a full-time director. Stacey Whitmore questioned why the entire agenda changed from what was previously presented to the public.

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Mr. Chain explained the history of the position and details of the change while Ms. Dean explained financially, that changing the position back to part-time may not necessarily result in a savings. There was a lot of personnel shifting and attritional savings garnered within the move to full-time. Mr. Whitcomb questioned the ability to give other duties and responsibilities to have cost sharing and Mr. Chain explained that is already occurring.

A roll call vote was taken with Mr. Mark Greathouse, Mrs. Pamela Mikesell, Mr. Whitcomb, Mr. Lefeber and Mrs. Van Metre casting dissenting votes. Mrs. Agatha Foscato, Mr. Brad Rigler, Mr. Mickey Barlow, and Mr. Chuck Hatter cast assenting votes. The motion to amend Item BB failed.

After a motion by Mrs. Mikesell and seconded by Mr. Hatter to approve as presented, Mr. Chain explained the ramifications of a potential reduction to programs and activities. Mrs. Mikesell rescinded her motion. Mr. Lefeber then moved to approve as presented with a second by Mr. Hatter. A roll call vote was taken with Mrs. Mikesell, Mr. Rigler, Mr. Greathouse, Mr. Whitcomb, and Mrs. Van Metre casting dissenting votes. Mr. Hatter, Mr. Lefeber, and Mr. Barlow cast assenting votes with Mrs. Foscato abstaining. The motion failed.

BB. Did not approve reducing account 131 to $235,701 which represents a 3% year-over-year increase from the 2012-2013 budget.

Some discussion was held wherein Mr. Barlow explained rates at other districts are much higher and Mr. Chain explained how our rates were derived and what comprises the cost of the program. Mrs. Van Metre questioned changes to the agenda not previously discussed or known. On a motion made by Mrs. Mikesell and seconded by Mr. Whitcomb, Item CC was approved as presented. A roll call vote was taken with Mr. Mark Greathouse, Mrs. Pamela Mikesell, Mrs. Agatha Foscato, Mr. Bruce Lefeber, Mr. Brad Rigler, Mr. Mickey Barlow, Mr. Chuck Hatter, Mrs. Marcy Van Metre and Mr. Lonny Whitcomb, Jr. casting assenting votes.

CC. Approved an increase to the student driver's education charge from $165 to $275.

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Mr. Greathouse explained the desire to review and research data on block scheduling. On a motion by Mr. Hatter and seconded by Mrs. Mikesell, Item EE was approved. A roll call vote was taken with Mr. Mark Greathouse, Mrs. Pamela Mikesell, Mrs. Agatha Foscato, Mr. Bruce Lefeber, Mr. Brad Rigler, Mr. Mickey Barlow, Mr. Chuck Hatter, Mrs. Marcy Van Metre and Mr. Lonny Whitcomb, Jr. casting assenting votes.

EE. Granted permission for the Education Committee to study eliminating “block scheduling” and return to period scheduling format.

**Other Action Items:**

On a motion made by Mr. Barlow and seconded by Mr. Lefeber, Items B and C were amended to reflect a specific combined total of $450,000 committed from fund balance for the project. It was also explained that Items A-D are all fund balance committed amounts as presented and will be included in the 14-15 Proposed Budget. A roll call vote was taken with Mr. Mark Greathouse, Mrs. Pamela Mikesell, Mrs. Agatha Foscato, Mr. Bruce Lefeber, Mr. Brad Rigler, Mr. Mickey Barlow, Mr. Chuck Hatter, Mrs. Marcy Van Metre and Mr. Lonny Whitcomb, Jr. casting assenting votes for the amendment and fund balance commitment understanding.

 On a motion made by Mr. Hatter and seconded by Mr. Lefeber, Items A, B, C, and D were approved as presented or amended. A roll call vote was taken with Mr. Mark Greathouse, Mrs. Pamela Mikesell, Mrs. Agatha Foscato, Mr. Bruce Lefeber, Mr. Brad Rigler, Mr. Mickey Barlow, Mr. Chuck Hatter, Mrs. Marcy Van Metre and Mr. Lonny Whitcomb, Jr. casting assenting votes.

 A Approved the Business Manager’s transaction recommendation to properly clear an outstanding cafeteria debt in the amount of $172K.

 B. Awarded the previously advertised secondary roof replacement contract to the lowest bidder, David M. Maines Roofing, at a base bid price of $397,330.  *An additional $42,920 will be committed from fund balance*.

 C. Awarded the roof replacement construction management to Roofing Resources Inc., at a price not to exceed $9,750.

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Background:  The roof repair capital project shall not exceed $450,000. This amount includes a contingency for the repair of any unforeseen roof damage to the structural decking (verified & documented by our inspector).

 D. Included an additional $89,000 in capital improvements for work in the following areas: Secondary Chiller update/repair, ($40,000); Parking Lot sealing, ($20,000); Wastewater Pump update/repair, ($12,000), Elementary Playground improvement, ($10,000); Maintenance Building Heater conversion, ($7,000).

 A motion was made by Mr. Rigler to approve Item E as presented and it was seconded by Mr. Hatter. Discussion arose from Mr. Whitcomb to the Finance Committee regarding budgetary options not presented when he assumed that was the intention. He expressed disappointment that the Board was not necessarily representing the entire community and needed to achieve a balance. Future problems will be solved by our students and we need to give them full support to be competitive. He felt the budget may be missing critical items. He stated the schools also need a bullying program among many other things. Mr. Rigler spoke about how did we get here?” He does not want the answer to be because he couldn’t make tough choices. Mr. Lefeber spoke about the many increases and how we need to be looking out for the entire community. Mr. Rigler pulled back his motion to allow Mr. Whitcomb to make a motion to consider amending Item E to reflect a 1.3% increase ($104,000) and his motion was seconded by Mrs. Van Metre.

Allowing for public comment on the amendment, Mrs. Sturges once again expressed concerns about only (1) budget option being on the agenda.

 A roll call vote was taken on the amendment with Mrs. Mikesell, Mr. Whitcomb, and Mrs. Van Metre casting assenting votes. Mr. Hatter, Mr. Rigler, Mr. Greathouse, Mrs. Foscato, Mr. Lefeber, and Mr. Barlow cast dissenting votes. The motion to amend did not pass.

 On a motion made by Mr. Rigler and seconded by Mr. Hatter, Item E was approved as presented with the addition of the exact revenues and expenses which includes the fund balance commitments approved in Items A-D above. A roll call vote was taken with Mrs. Mikesell, Mr. Whitcomb, and Mrs. Van Metre casting dissenting votes. Mr. Hatter, Mr. Rigler, Mr. Greathouse, Mrs. Foscato, Mr. Lefeber, and Mr. Barlow cast assenting votes.

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E. Approved the 2014-2015 Preliminary Budget 0% (zero) property tax increase with revenues of $16,163,436 and expenses of $16,788,057. The portion of the Fund Balance committed is $539,000 for capital improvements and $172,000 for Food Service debt elimination with no reserve budgeted.

**Other Discussion/Action Items:**

1. It was discussed to make a motion to approve changing the name of the Track and Field Invitational to the Robert K. Remaley Invitational.

Mrs. Mikesell made the motion seconded by Mr. Hatter. A roll call vote was taken with Mr. Mark Greathouse, Mrs. Pamela Mikesell, Mrs. Agatha Foscato, Mr. Bruce Lefeber, Mr. Brad Rigler, Mr. Mickey Barlow, Mr. Chuck Hatter, Mrs. Marcy Van Metre and Mr. Lonny Whitcomb, Jr. casting assenting votes to rename the invitational as above.

1. Mr. Chain discussed the need to have an additional meeting in June to discuss personnel which will be held on June 16, 2014 and advertised accordingly.

On a motion made by Mrs. Mikesell, seconded by Mr. Hatter, and unanimously approved by the Board, the meeting adjourned at 11:00 pm.

Respectfully Submitted:

 Mr. Mark Greathouse Ms. Caroline Dean, Business Manager

 Board President Board Recording Secretary